ISO 21502 IN-DEPTH E-LEARNING COURSE

(OPTIONAL BLENDED E-LEARNING COURSE)

Duration: 5 hours

Course designed for:

- anyone who wishes to complete their own preparation in Project Management knowledge with insight into the processes along the guidelines provided by the ISO 21502:2021 Standard and the skills in applying the techniques of project management;

Certifications issued:

- *Certificate of attendance to the course*

Course materials (included in the price):

- *Slides (presentation and teaching) in pdf format*
- *Video lessons by senior PM teachers*
- *Multiple choice questions to test learning*
- *(OPTIONAL) online meeting with the teacher to test the learning and understanding of the key topics*

Teaching methods:

- *Asynchronous lesson: A4PM® e-learning*
- *(OPTIONAL) Synchronous/Asynchronous lesson: A4PM® blended e-learning*
- *Course made in Italian language*

Teachers:

- *The teachers of the A4PM® courses are internationally certified professionals in project management, experienced in project management activities and training.*

Goals:

- *The course provides general and basic knowledge in the field of Project Management according to the ISO 21502 Standard, designed for those who want to get the technical knowledge and the managerial and behavioural methodologies at the base of a correct management planning.*
- *The course is consistent with the reference regulations for project management (UNI ISO21502)*

Characteristics and Purpose:

- *ISO 21502 Project Management in-depth e-learning course was conceived by A4PM® according to the fundamentals that are considered necessary to consolidate a professional path as a Project Manager and for those working in several respects in a design context, aligning with the only norm which defines the project management guidelines.*
- *The training contents constitute a valid reference model to deepen the training needs expressed by the project work contexts at national and international level.*
- *The qualification of the knowledge/skills of Product Managers and other members of Agile teams represents an important lever for organizations to support product development (which necessarily require an agile organization of work). It is also an opportunity to spread the Agile project management culture within the team, thereby strengthening the organization's own image and visibility towards the outside world and towards its customers.*
- *The presence of qualified personnel in project management is increasingly requested by suppliers and considered by clients as a prerequisite to participate in tenders for major projects.*

Content:

1. Project management practices, processes, tools and techniques according to the ISO 21502:
   a. integrated project management practices: pre and post project activities, supervision and management of the project, start-up - control - closure of the project, management of the realization of project deliverables;
   b. management of practices and processes in a project: planning, benefits management, scope management, resource management, time management, cost management, risk management, management of issues, change control, quality management, stakeholders, communication, organizational and social change, reporting, information and documentation management, procurement, lessons learned.

2. Mapping of practices according to ISO 21502 within the process groups according to ISO 21500.

ISO

ISO 21502:2020
Guidance on Project Management

Course design:

Since the discipline of project management is aimed at a specific type of student - the working adult - it is necessary to take into account the limited and fragmented availability of time that this category of students has. **A research study was carried out in recent years** to evaluate how distance learning is carried out for adults, both in Italy and abroad **(Cambridge University).** We investigated all the relative issues and worked to structure the suitable solution for this type of student.

A4PM® has activated a **modern blended e-learning platform** where you can take advantage of various courses in Project Management, each of which is **conceived almost completely in asynchronous mode** (this way it is possible to study in any time that is convenient for the working student in self-learning mode) **and partly in synchrony,** that is with the integration of appointments with the teacher to check the understanding of the topics and guide the student to the successful completion of the course.

Duration and access to Courses:

Each student has access to the e-learning platform for an extended period compared to the duration of the course itself, in fact the FUNDAMENTALS course of AGILE Project Management, has a duration of 5 hours → the student will have access for approximately 5 weeks (1 month) from the date of their enrolment.

In this way the student can spend an average minimum of 1 hour per week to complete the course. With more time to spend, they can have a better learning experience compared to face-to-face lessons, as they will be able to review the videos of the lectures as many times as they want.

Everything is available to the student and the lessons are comfortably accessible from any PC, smartphone or tablet at any moment.

Course content and structure:

The course is divided into modules which in turn are made up of:

VIDEO OF THE TEACHER'S LESSONS:
-        each video has a duration between 5 and 10 minutes, so that it can be enjoyed in the spare time throughout the day.
-        The teacher illustrates all the most important topics of the lessons, in over 35 videos developed with the collaboration of the founder of A4PM®, an ISIPM® accredited senior teacher (for Base and Advanced courses), with over twenty years of experience and in possession of the coveted international certifications PMP®, PMI-ACP® and Prince2®.

COURSE SLIDES:
-        The ISO 21502 in-depth course includes over 150 pages of original slides, downloadable in pdf format from theA4PM® e-learning platform.

LEARNING TEST:
-        each module includes exercises to test learning, with multiple choice questions

FORUMS:
-        The interaction with the teacher and with other students takes place through the forum in which the learner can ask for clarifications and participate in discussions initiated by the teacher, also interacting with the dozens of students who are enrolled in platform.
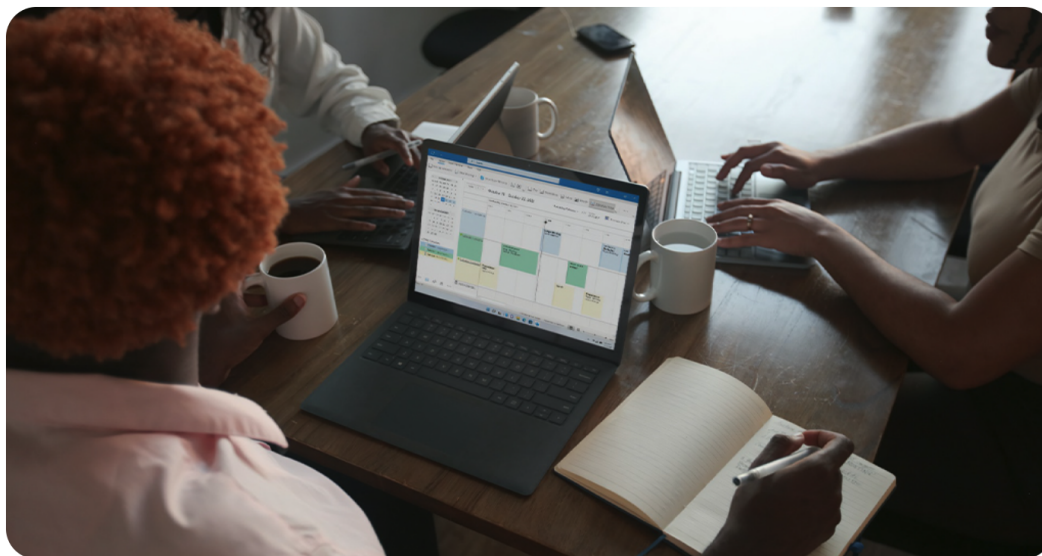
CERTIFICATE OF ATTENDANCE:
-        At the end of the course, the student who has concluded all the lessons and successfully completed all the verification tests will automatically receive the certificate of participation in the course.

Cost of the course:

Enrolment in the ISO 21502 in-depth e-learning course, has a cost of:

€79 + 22% VAT (per participant)

Enrolment in the BLENDED e-learning course for in-depth study of ISO 21502,has a cost of:

€129 + 22% VAT (per participant)

At the end of the training course, the student who has purchased the optional BLENDED e-learning package will have the opportunity to discuss with the teacher, for a maximum of one hour, by making an appointment with the didactic secretary office, to check their preparation. Other students at the same level of preparation can also participate in these meetings.

How to enrol in the course:

To register for the ISO 21502 in-depth e-learning course, simply write the following to: **formazione@a4pm.eu,**

- Student identification data (name, surname, email, mobile phone number)
- billing data
- an accounting copy of the bank transfer corresponding to the registration fee, to be issued as follows:

Accountholder: A4PM srl Unipersonale
IBAN: IT10S0303240100010000005869
Reason for Payment: Registration for the (BLENDED) e-learning course on ISO 21502 (name - surname)

Within 5 days upon receipt of the bank transfer, the access credentials to the platform will be sent to the email address provided by the student.

Otherwise, the purchase and enrolment in the course can be made easily from the website www.a4pm.eu by credit card.